

**DRAFT** Minutes of Luxulyan Parish's  
**ANNUAL PARISH MEETING**

Luxulyan Memorial Institute  
**7.00 pm, Thursday, 27<sup>th</sup> April 2018**  
Chaired by: Parish Council Chair, Michaela Linfoot

**Present:** Approximately 20 members of the public, Chair of Luxulyan Parish Council Michaela Linfoot, Cornwall Councillor Sally-Anne Saunders and Christine Wilson, Clerk to the Parish Council.

**Apologies:** N Legard.

*The Chair welcomed everyone and the meeting began at 7.01 pm.*

- 1) The draft minutes of the previous parish meeting has been available for review on the website since February. It was **RESOLVED** that the minutes of the Parish Meeting held on 16th February 2018 are a true and correct record of the proceedings (proposed Keith Bilston, seconded Francis Payne and Bob Hatton).
- 2) Reports from Organisations in the parish.
  - a) Parish Council, report from the Chair (attached)
  - b) Luxulyan Memorial Institute (attached)
  - c) Cornwall Archaeological Society, Luxulyan branch. Mr R Smith, the CAS Area Representative, presented an excellent, short but comprehensive powerpoint document showing Luxulyan Parish's rich archaeological and historic heritage. (This is attached separately as a PDF.)
  - d) Granite Towers. Mr J Cleare did not give a report, as such, but thanked the parish council for its support of the Granite Towers through its grant for publishing costs and through the payments for postage. The Lanlivery Rally usually raises a significant sum for Granite Towers but it was cancelled last year because of bad weather. This year finances are tight, but the magazine will manage.
- 3) Update about the Skate Park.

The Chair explained that the Parish Council was setting up a Working Party, with councillors and members of the public, to consult with parishioners and bring necessary information to the Parish Council about the proposed skate park. **If members of the public are interested in being a member of the Skate Park Working Party, please contact Christine Wilson, the clerk.**

Mrs C Grey reported that the Parish Council has received some initial quotes for equipment and concrete bases and is currently getting quotes for concrete and groundworks. It would be possible to save money by using the base of the basketball court for the skate park.

Mrs S Kemp thought that the basketball court was not used enough and would prefer it being converted into a skate park to save a significant amount of money on the base.

Mr C Austin reported that he walks his dog around there every day and that the

basketball court is indeed used regularly by all ages. It would be a shame to lose it as it was built after consultation and with the support of the community.

- 4) Possible uses for the funds from the Bodwen Solar Park.
  - a) The Annual Parish Meeting was taken as another opportunity to discuss the use of the funds derived from a unilateral agreement between Luxulyan Parish Council and the owners of the Solar Park. The Parish Council wishes to consult further with the parishioners, so that all voices are heard about how these funds could benefit the communities within the parish. No decisions are made by the Parish Meeting about allocation of the funds. Only the Parish Council may decide how these funds will be used, but all suggestions are noted for consideration by the Parish Council. **The subject is still open, and the parish council will continue to receive suggestions from parishioners after this meeting.** Parishioners are very welcome to attend Parish Council meetings and give their suggestions to the council during the public session at the beginning of each meeting, or by email or letter to the clerk.
  - b) Mr N Legard sent a suggestion to the Parish Meeting that all households in the parish are consulted via a questionnaire about how they think the Bodwen Solar Park funds should be used. This should take place before any monies are granted. It was **RESOLVED** by majority vote that the Parish Council should send out such a questionnaire before any money is allocated, and that the Parish Council should form a working party to advise the Parish Council on the wording of the questionnaire (proposed Francis Payne, seconded Sarah Kemp).
  - c) Mr R Smith requested that the funds be used for the renovation of Footpath 6 between Bodwen and Higher Menadew. Work on this footpath has been only partially completed by Cornwall Council because they are very short of funds (most funds probably being used to complete the marvellous renovation of Footpath 10 – over Criggan Moor and through Roche Parish). Mr Payne reported a large patch of Knotweed at Footpath 6. The chair explained that the Environment Agency is looking into water problems at Footpath 6. Mr Smith reported that animals can get onto the footpath, causing a hazard and making it very muddy. The clerk reported that a number of people have already supported Mr Smith's proposal by email.

Mr Smith's report on Footpath 6 is also attached separately as a PDF.

- 5) Invitation to address the meeting for all electors and member of the public.
  - a) Mr Q Bradley requested that all parish councillors explain what they consider they have achieved as individual councillors over the last year and what they hope to achieve in the next twelve months.

The Chair explained that this was a better question for a meeting of the Parish Council and not the Parish Meeting, which is a meeting of the electors, and that it would be better to give the councillors some time to consider such a question.

Mrs C Grey, Mrs S Kemp and Mr F Payne spoke about their actions as councillors and as private individuals and their plans for the next 12 months. Ms S Perry was

thanked for her hard work.

The Chair also explained that not all councillors were present, that not all are comfortable speaking about their personal achievements in public, and that the council works together as a collective body – as a team.

b) There were no other topics brought to the meeting for report or discussion.

6) The date of next year's Annual Parish Meeting.

The Annual Parish Meeting is usually held on the same day as the Annual Parish Council Meeting, so the provisional date next year would be **Thursday, 9<sup>th</sup> May 2019**. However, if there are topics that require open-ended discussion, the Chair may move the date to a more convenient time.

*The Chair thanked everyone for their contributions which are vital in helping the Parish Council make its decisions. The Chair closed the meeting at 8.00 pm.  
Mrs C Wilson ~ Clerk to Luxulyan Parish Council ~ 28 April 2018*

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## Reports to the 2018 Annual Parish Meeting

### **2(a). The Chair's report on the Parish Council.**

First of all I would like to thank my fellow councillors and the Parish Clerk for their support, dedication, enthusiasm and efforts through the past year.

Seven councillors stood for election in May. Three resigned during the year and four councillors have been co-opted.

In the twelve month period since May 2016 there have been 13 Parish Council meetings, 2 Parish Meetings (meetings of the electors) and sub-committee meetings as and when required.

During this twelve month period, our Ward Councillor, Sally-Ann Saunders, has attended most of our meetings, including Parish Meetings. There has been a Police representative in attendance one time and written reports have been submitted each month. PCSO Jamie Ward has a Weekly Surgery in the Institute every Wednesday morning – when he and a vehicle are available. I would very much like to thank Sally-Anne for her continual support and help on many issues within Luxulyan Parish.

The Parish Council website had an average of 128 users each month between May 2016 and April 2017, and this has risen to 171 average users over the last 11 months (about 40 more users each month).

The clerk is the website manager and it is under constant development with, as well as local information, useful links and general information. A list of parish planning applications is available; Agendas and Minutes are posted, as are Council Policies and Accounts.

The DRAFT Neighbourhood Plan is on a dedicated webpage on the website now for your comments.

The Village play area equipment has had maintenance as and when required and the litter bin has been positioned in the Village play area, some people actually use it instead of just throwing their litter on the ground but, unfortunately, not everyone.

The second Defibrillator has been installed on the outside of Gunwen Chapel. Training and re-training is being organised with the Ronnie Richards Memorial Charity. **If anyone would like to be trained on the defibrillator, please contact Christine Wilson, the clerk.**

We continue to provide financial support to Granite Towers with £562 for publishing costs and postage to Luxulyan residents. We have also given £200 in other grants. The formal Grant Awarding Policy is available on the website.

Budget versus Payments for 2017/18 year has been managed satisfactorily and the budget for 2018/19 has been set. Though the precept for next year has risen by approximately £600, the real cost to ratepayers will decrease slightly because of the increased taxbase.

With Cornwall Councils constant cuts to more and more services, it appears that the Parish Council involvement and investment in services to Luxulyan Parish and will be increasing in the foreseeable future.

A Working Party for Highways improvement at Penmount has been very active, also the Planning Working Party is very helpful to the parish council in setting more pertinent consultee comments. A working party for the skate park will be organised by the council with council members and members of the public. Contact the clerk if you are interested in being part of the Skate Park Working Party.

Once again my thanks go to all my fellow Councillors and our clerk Christine, for the amount of time and effort they commit to the Council, and without whom the task of being Chairman would certainly be that much harder.

## **2(b). Luxulyan Memorial Institute.**

### LUXULYAN MEMORIAL INSTITUTE

#### ANNUAL REPORT FOR YEAR ENDED 31st March 2018

The committee continues to look after the Institute for the benefit of the community on behalf of the Parish Council

The year has seen further improvements made to the Snooker Room with the help of a grant from the Luxulyan Community Fund. This has helped attract new members. There are now 20 adults members and 7 teenagers. Membership has been kept at a modest level of £10 a year.

The meeting room continues to be used by a mixture of local groups. The facilities have been added to by the installation of a fan in the kitchen area and the installation of an internet connection which is included in the hire charges. The Plant and produce swaps and sales continue to be popular with local people and the occasional visitor. Prices of plants are very reasonable.

Finances are healthy but the Committee are always conscious that further expenditure may be necessary without much warning e.g. We are currently dealing with SW Water over a water leak which we will probably have to pay to fix.

The AGM will be in early June date to be confirmed.

Nick Legard  
Secretary

**2(c). Cornwall Archaeological Society, Luxulyan branch (available on the website)**

**4(c). Proposal for the use of Bodwen Solar Park funds – renovation of Footpath 6 (available on the website)**

*Christine Wilson ~ Clerk to the Parish Council ~ 28 April 2018*

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