

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
www.luxulyanpc.co.uk | 01208 831283 | 07543 427141 | clerk@luxulyanpc.co.uk

NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD ON
THURSDAY 12 APRIL 2018 AT LUXULYAN MEMORIAL INSTITUTE AT 6.00 PM

Members of the public are cordially invited to attend.

PUBLIC QUESTION TIME. Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

Members of Luxulyan Parish Council are hereby summoned to transact the following business:

AGENDA

- 17/260 **Apologies for absence**
- 17/261 **Declarations of interest**
- a) Declarations re agenda items.
 - b) Requests for dispensation.
- 17/262 **Public Session**
- a) Flood Risk Information regarding proposed development at Tregarrick Farm – brought by Mr de Havilland of The Planning & Land Partnership.
- 17/263 **Previous action points with further action if required**
- a) To appoint a councillor to follow the progress of Actions agreed at meeting and to agree the best method.
 - b) To review Item 17/213D regarding the bushes blocking the streetlights.
- 17/264 **Meetings and governance**
- a) To approve and sign the minutes of the ordinary meeting on 8 March 2018.
 - b) To report on pros and cons of using a separate email address for council business.
 - c) To appoint a Vice-chair to the council.
 - d) To form a working party which includes Cllr Grey, to consider her list *Positive Suggestions* for the parish council, in order to return with proposals.
 - e) To review the membership of the Planning Working Party.
 - f) To consider the model Social Media policy for approval.
- 17/265 **Finance**
- a) To review Year End 2017-18 *Payments against Budget, Cash Flow, and Bank Rec.*
 - b) To review and adopt the attached Financial Risk Assessment
 - c) To confirm the method of calculating the clerk's annual leave
 - d) To consider payment of extra hours for the clerk for March.
 - e) To consider renewal of CALC membership.
 - f) To authorise payments. (See Clerk's Notes)
- 17/266 **PCSO report and Police Liaison Report**
- 17/267 **Cllr Saunders' report to the Parish** including the Community Networks Highways Scheme and the One Public Transport System for Cornwall Project.
- 17/268 **Neighbourhood Plan steering group report**
- 17/269 **Considerations**
- a) **To consider** quotes for an asbestos survey of the shed before getting the roof repaired.
 - b) **To consider** the repair or replacement of two notice boards.

- c) **To consider** renewal of the cleaning contract for the public toilets, April 2018 – March 2019 and a Service Level Agreement.
- d) **To consider** allowing the preschool to use the wooded area of the playing field for a Forest School.
- e) **Skate Park update** with partial quote for new concrete base.

17/270 **Planning**

- a) Planning correspondence.
- b) Enforcements – reports and progress.
- c) To report on planning decisions of special interest. (A complete report is in Clerk’s Notes and *Parish Planning* on the website.)
- d) Applications for consultee comments.
 - i) **PA18/00004/NDP** | Plan Proposal Submitted for Lanlivery Neighbourhood Development Plan | Lanlivery Cornwall.
Case Officer: Ryan Searle
Statutory Expiry Date: Wed 18 Apr 2018
Determination Deadline: Wed 18 Apr 2018
 - ii) **PA18/01835** | Change of use of a residential garage into an outbuilding with ancillary use. | Dove Cottage Lockengate Bugle St Austell Cornwall PL26 8RU.
Case Officer: John Rudge
Standard Consultation Expiry Date: Tue 03 Apr 2018
Determination Deadline: Wed 25 Apr 2018
 - iii) **PA18/01771** | Partial retention of existing building and construction of an additional unit of holiday accommodation with the footprint of former cottages | Land North East Of Rock Mill Prideaux St Blazey Cornwall PL24 2SS.
Case Officer: John Rudge
Standard Consultation Expiry Date: Tue 03 Apr 2018
Determination Deadline: Tue 08 May 2018
 - iv) Applications for consideration since the posting of this Agenda.

17/271 **Highways & Flooding.** To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at *Parish Highways*.

- a) Proposed School Keep Clear Marking – Luxulyan CP School
- b) Bodwen – signage and lights
- c) Update on road to Greadow.
- d) Reply from Highways regarding road near Penmount Grange.

17/272 **Assets – reports and maintenance**

- a) Cemetery
- b) Footpaths.
 - i. Report from A&A about FP15.
 - ii. Letter from parishioner about FP6.
- c) Luxulyan Memorial Institute
- d) Playing Field.
 - i. To receive the previous month’s inspection reports.
 - ii. Fence repair.
 - iii. Moles in play area.
 - iv. Skateboard paraphernalia left on basketball court.
- e) Village Toilets
 - i. To consider a report from Cllr Payne concerning blockages and their causes.
- f) Other matters for report

17/273 **Parish Matters – reports**

- a) Community Networks: St Blazey; China Clay
- b) Luxulyan CLT
- c) Luxulyan Parish Community Fund.
- d) Luxulyan Valley Partnership – meeting 14-03-18

e) Street Sweeping / Knotweed at Treskillling

f) Village Hall Committee

g) Other matters for report

17/274 **Correspondence & Invitations** (complete list in Clerk's Notes)

17/275 **Business for the next meeting**

17/276 **Dates of next meetings.**

a) Planning if needed 19th April or 3rd May, 6.00 pm

b) Thurs, 26th April, 7-9 pm, Being a Good Councillor, Part 2 training from CALC.

c) Annual Parish Meeting, Friday, 27th April 2018, 7.00 pm, Luxulyan Memorial Institute.

d) Annual Meeting of the Parish Council, Thurs, 10 May, 6.00 pm, Luxulyan Memorial Institute.

e) Ordinary Meeting of the Parish Council, Thurs, 10 May, immediately after 6.00 pm meeting.

Mrs C Wilson

Clerk to Luxulyan Parish Council

5th April 2018

A NOTE ON NUMBERING

The municipal year begins in May when the Chairman is elected and Committee members are appointed. During January – April the numbering of the Agendas and Minutes continues in sequence, with the same prefix. May's first Agenda item will be 18/01.