

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
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NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD ON
THURSDAY 8 MARCH 2018 AT LUXULYAN MEMORIAL INSTITUTE AT 6.00 PM

Members of the public are cordially invited to attend.

PUBLIC QUESTION TIME. Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

Members of Luxulyan Parish Council are hereby summoned to transact the following business:

AGENDA

17/240 **Apologies for absence**

17/241 **Declarations of interest**

- a) Declarations re agenda items.
- b) Requests for dispensation.

17/242 **Public Session**

17/243 **Previous action points with further action if required**

17/244 **Meetings and governance**

- a) To approve and sign the minutes of the ordinary meeting on 8 February, adjourned until and completed on 22 February 2018.
- b) To review the Minutes of the Parish Meeting on 16 February, for approval at the next parish meeting.
- c) To change Standing Order 3(a) to read: Luxulyan Parish Council shall meet on the second Thursday of each month at 6.00 pm, unless otherwise decided.
- d) To consider approval of the Terms of Reference for the Planning Working Party.
- e) To discuss the Terms of Reference for the Staffing Committee.
- f) To discuss the reasons for closing a meeting to the public and press in accordance with the Public Bodies (Admission to Meetings) Act 1960.
- g) To discuss a 'model' Social Media Policy for adoption with relevant alterations.
- h) To review the posting of notices (ref: 17/118c).
- i) To review the Risk Assessment for LPC.
- j) To consider the topics for the CALC training in April which could be any two of these three: Legal Framework & Standing Orders; Code of Conduct; Roles & Responsibilities.

17/245 **Finance**

- a) To review February 2018 *Payments against Budget, Cash Flow, and Bank Reconciliation.*
- b) To approve 37 more hours for the Clerk for the month of February in accordance with minute 17/236g.

- c) To consider approval of pay in lieu of annual leave for the clerk in the current fiscal year.
- d) To authorise payments. (See Clerk's Notes)

17/246 **PCSO report and Police Liaison Report**

17/247 **Cllr Saunders' report to the Parish**

17/248 **Neighbourhood Plan steering group report**

17/249 **To consider** the installation of the goal posts for the playing field.

17/250 **To consider** the Skate Park proposals and define specifications for other quotes.

17/251 **To consider** acceptance of the Local Maintenance Partnership for 2018-19.

17/252 **To consider** hedges and bushes affecting street light at St Sulien.

17/253 **Planning**

- a) Planning correspondence.
- b) To report on planning decisions of special interest. (A complete report is in Clerk's Notes and *Parish Planning* on the website.)
 - i) **PA17/06519** | Change of use of land to 3 no. Traveller pitch with associated works including, 3 no. mobile homes, 3 no. touring caravans, 3 no. dayrooms and hardstanding | Carne Cottages Carne Cross St Blazey Cornwall PL24 2SX
- c) Enforcements – reports and progress.
 - i) **EN17/01260** | Alleged breach of condition no 2 of planning appeal APP/Q0830/A/06/2012361 (C2/04/00338) | Middle Gillies Conce Bugle Cornwall PL26 8RT. Decision: Breach confirmed. Decision Reason: Planning Application requested. Close Reason: Application Received
- d) Applications for consultee comments.
 - i) **PA18/01427** | Variation of condition 2 (restricting number of caravans on site to 6 of which no more than 3 shall be static caravans) in respect of decision notice 04/00338 appeal APP/Q0830/A/06/2012361 to allow up to 8 caravans of which no more than 6 shall be a static caravan or mobile home | Middle Gillies, Conce Moor Bugle St. Austell PL26 8RT Cornwall.
Case Officer: Michelle Billing
Standard Consultation Expiry Date: Wed 21 Mar 2018
Determination Deadline: Tue 17 Apr 2018
Consultee Comments at time of agenda: 0
 - ii) Applications for consideration since the posting of this Agenda.

17/254 **Highways & Flooding.**

- a) To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at *Parish Highways*.
- b) To receive a report from the working party set up to analyse the traffic problems near Penmount.
- c) To receive a report and decide further action regarding the CC meeting about traffic speeding cameras.

17/255 **Assets – reports and maintenance**

- a) Cemetery
- b) Footpaths.
- c) Luxulyan Memorial Institute
- d) Playing Field. To receive the previous month's inspection reports.
- e) Village Toilets

- f) Rubbish Bin. To consider whether this bin at the bus shelter needs to be replaced.
- g) Other matters for report

17/256 Parish Matters – reports

- a) Community Networks: St Blazey; China Clay
- b) Luxulyan CLT
- c) Luxulyan Parish Community Fund.
- d) Luxulyan Valley Partnership
- e) Street Sweeping / Knotweed at Treskillin
- f) Village Hall Committee
- g) Other matters for report

17/257 Correspondence & Invitations (complete list in Clerk's Notes)

17/258 Business for the next meeting

17/259 Dates of next meetings.

- a) Staffing Meeting. Thursday, 22 March, 1.00 pm, Luxulyan Memorial Institute.
- b) Planning if needed 22 March, 6.00 pm
- c) Ordinary Meeting 12th April, 6.00pm Luxulyan Memorial Institute.
- d) Audit Panel meets at 5.00 pm before the Ordinary meeting, Institute.
- e) Thurs, 5th April, 7-9 pm, Being a Good Councillor, Part 1 training from CALC.
- f) Thurs, 19th April, 7-9 pm, Being a Good Councillor, Part 2 training from CALC.

Mrs C Wilson
Clerk to Luxulyan Parish Council
2 March 2018

A NOTE ON NUMBERING

The municipal year begins in May when the Chairman is elected and Committee members are appointed. During January – April the numbering of the Agendas and Minutes continues in sequence, with the same prefix. May's first Agenda item will be 18/01.