

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
www.luxulyanpc.co.uk | 01208 831283 | 07543 427141 | clerk@luxulyanpc.co.uk

NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD ON
THURSDAY 11 JANUARY 2018 AT LUXULYAN MEMORIAL INSTITUTE AT 6 PM

Members of the public are cordially invited to attend.

PUBLIC QUESTION TIME. Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

A NOTE ON NUMBERING. The municipal year ends in April. From January to April the numbering of the Agendas and Minutes continues with the same prefix. May's first Agenda item will be 18/01.

Members of Luxulyan Parish Council are hereby summoned to transact the following business:

AGENDA

17/196 **Apologies for absence**

17/197 **Declarations of interest**

- a) Declarations re agenda items.
- b) Requests for dispensation.

17/198 **Public Session**

17/199 **Previous action points with further action if required**

17/200 **Co-option of a member.** There are a number of candidates.

17/201 **Meetings and governance**

- a) To approve and sign the minutes of the ordinary meeting on 14 December 2017.
- b) To change the Standing Orders by removing "13(b): The proper officer shall keep the Luxulyan Declarations of Interest book. 13(c): When considering a matter in which a councillor has an interest and does not have a dispensation, before the matter is discussed, the councillor will enter these details into the Declarations of Interest book: date of the meeting, the matter of the interest, the councillor's signature, and the type of interest. The councillor shall not enter into the discussion or vote. The councillor may withdraw from the meeting whilst the council considers the matter if, upon consideration of the code of conduct, he feels it is best to do so, or he will withdraw if asked to do so by the chairman or another councillor." All declarations of interest are minuted and therefore the book is redundant.
- c) To add these as the new 13(b) and 13(c) as recommended in the model standing orders:
13(b) Unless granted a dispensation, a councillor or non-councillor with voting rights who has registered a Disclosable Pecuniary Interest in relation to any item of business being transacted at a meeting, shall leave the room whenever the item is being discussed, including any part of the meeting where the public are entitled to speak. 13(c) Unless granted a dispensation, a councillor or non-councillor with voting rights who has registered a non-registerable interest in relation to any item of business being transacted at a meeting, shall leave the room whenever the item is being discussed, including any part of the meeting where the public are entitled to speak.

- d) To consider training for councillors regarding their role, the clerk's role and the decision-making process, and to also consider Question and Answer sessions with the clerk.

17/202 **Finance**

- a) To review December's *Payments against Budget, Cash Flow, and Bank Rec.*
- b) To consider the Repeat Inspection Services of The Play Inspection Company at the same cost as last year.
- c) To authorise payments. (See Clerk's Notes)

17/203 **PCSO report and Police Liaison Report**

17/204 **Cllr Saunders' report to the Parish**

17/205 **Neighbourhood Plan steering group report**

- 17/206 **To consider** spending Parish Council funds on better maintenance of the village and parish, especially verges.

- 17/207 **To consider** a Facebook page for the Parish Council.

- 17/208 **To consider** further action regarding the damaged hedges at Treskilling.

- 17/209 **To consider** a larger bin for the village bus stop.

- 17/210 **To consider** the purchase of a village sign for Gatty's Bridge.

17/211 **Planning**

- a) To consider a response to this CC consultation: Cornwall Statement of Community Involvement for Planning.

- b) Planning correspondence.

- i. **PA17/03363/PREAPP** | Pre-application advice for erection of holiday accommodation | Land North East Of Rock Mill Prideaux St Blazey Cornwall PL24 2SS
Case Officer: John Rudge
Parish: Lanlivery
Determination Deadline: Mon 29 Jan 2018
Consultee Comments at time of agenda: 1
Related Cases: EN17/02310 | Status: Ongoing Investigation

- c) Enforcements – reports and progress.

- d) To report on planning decisions of special interest. (A complete report is in Clerk's Notes and *Parish Planning* on the website.)

- e) Applications for consultee comments.

- i) **PA17/08193** | Change of use of land to 4 no. Gypsy / Traveller pitches with associated works including 3 no. mobile homes, 4 no. touring caravans, 3 no. day rooms, 3 no. sealed septic tanks, 5 no. sheds, and hardstanding | Land At PL26 8QW.
Case Officer: John Rudge
Standard Consultation Expiry Date: Wed 03 Jan 2018
Determination Deadline: Thu 01 Feb 2018
Consultee Comments at time of agenda: 4
- ii) **PA17/11728** | Change of use of a residential garage into a self-contained dwelling house | Dove Cottage Access To El Joyita Lockengate Bugle St Austell Cornwall PL26 8RU.
Case Officer: John Rudge
Standard Consultation Expiry Date: Fri 12 Jan 2018
Determination Deadline: Mon 05 Feb 2018
Consultee Comments at time of agenda: 1
- iii) Applications for consideration since the posting of this Agenda.

- 17/212 **Highways & Flooding.** To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at *Parish Highways*.
- 17/213 **Assets – reports and maintenance**
- a) Cemetery
 - b) Footpaths – LMP maintenance schedule
 - c) Luxulyan Memorial Institute
 - d) Playing Field. To receive the previous month’s inspection reports.
 - e) Village Toilets
 - f) Other matters for report
- 17/214 **Parish Matters – reports**
- a) Community Networks: St Blazey; China Clay
 - b) Luxulyan CLT
 - c) Luxulyan Parish Community Fund.
 - d) Luxulyan Valley Partnership
 - e) Street Sweeping / Knotweed at Treskillig
 - f) Village Hall Committee
 - g) Other matters for report
- 17/215 **Correspondence & Invitations** (complete list in Clerk’s Notes)
- a) **To receive** the outcome of a Code of Conduct complaint.
 - b) **To receive** a letter from a member for discussion in closed council because of the confidential nature of the business to be transacted.
- 17/216 **Business for the next meeting**
- 17/217 **Dates of next meetings.**
- a) Planning if needed 25 January 2018, 6.00 pm and the Ordinary Meeting 8 February, 6.00pm Luxulyan Memorial Institute.
 - b) PARISH MEETING. Calling all parishioners Friday, 16 Feb, 7.00 pm Village Hall. To receive and discuss options for the use of the Bodwen Solar Fund.
 - c) To set dates for other committees and working parties,

Mrs C Wilson
Clerk to Luxulyan Parish Council
5 January 2018